



PURCHASE ORDER
WESTERN MINDANAO STATE UNIVERSITY

WMSU-PRO-FR-002.00
Effectivity: Sep. 26, 2023

Supplier : **CEEJAY S ENTERPRISES**
Address : **Barelona Street, Zamboanga City**

P.O. No. : **26-007**
Date : **09/02/2026**
P.R No: **26-01-003**
Date :
Mode of Procurement : **Small Value**
Performance Bond :

Tel No. : **211-223-880-00000**
TIN : **991-3223**

Gentlemen : Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery : **WMSU SUPPLY OFFICE**

Delivery Term : **30 CD**

Date of Delivery : **APR 03 2026**

Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
1	GOLD MEDALLION (Academic Awards) • Specification: Brass coated 3" diameter 3mm in thickness LANYARD Velvet ribbon Color: Crimson Red Size: 20" length x 2" Width • Offer: Medallion •	pcs •	10'	458.00'	4,580.00'
2	SILVER MEDALLION (Academic Awards) • Specification: Brass coated 3" diameter 3mm in thickness. LANYARD Velvet ribbon Color: Crimson Red Size: 20" length x 2" Width • Offer: Medallion •	pcs •	250'	458.00'	114,500.00'

Page 1 of 2 For : **ADMINISTRATION-REGISTRAR OFFICE**

(Amount in words) **One Hundred Nineteen Thousand Eighty Pesos Only** 119,080.00

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :

CEEJAY S ENTERPRISES
(Signature over printer name)

MA. CARLA A. OCHOTORENA, R.N., Ph.D.
UNIVERSITY PRESIDENT

March 4, 2026
Date

Funds Available :

CHRISTIANNE DAWN R. SICAT
Chief Accountant

ALOS : 2026-02-184 (STP)
AMOUNT : P 508,300-

FEB 25 2026

714



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Date of Delivery : **APR 03 2026**

Delivery Term : **30 CD**
Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
3	BRONZE MEDALLION (Academic Awards) Specification: Brass coated 3" diameter 3mm in thickness. LANYARD Velvet ribbon Color: Crimson Red Size: 20" length x 2" Width Please see attached sample design Delivery: on or before April 30, 2026 NOTE: BIDDER MUST SUBMIT THEIR SAMPLE MEDALLION Offer: Medallion Delivery Period: 30 Calendar Days Warranty: 6 months Price Validity: 120 Calendar Days Please see attached submitted sample	pcs	850	458.00	389,300.00

-----NOTHING FOLLOWS-----

Page 2 of 2 For : **ADMINISTRATION-REGISTRAR OFFICE**

(Amount in words) **Five Hundred Eight Thousand Three Hundred Eighty Pesos Only** 508,380.00

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :

CEEJAY S ENTERPRISES
(Signature over printer name)

MA. CARLA A. OCHOTORENA, R.N., Ph.D.
UNIVERSITY PRESIDENT

March 4, 2024
Date

Funds Available :

CHRISTIANNE DAWN R. SICAT
Chief Accountant

ALOBS : 2020-02-184 (STF)
AMOUNT : P 508,380.-

FEB 25 2026

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NOTICE OF AWARD

FEB 02 2026

CEEJAY'S ENTERPRISES

Barcelona Street, Zone III, Zamboanga City

Madam/Sir:

This is to advise you that your quotation dated **January 20, 2026** for **PR 26-01-003; Small Value Procurement of Procurement of Various Medallions for the Registrar's Office of the University** with the following Contract Price is hereby accepted:

Object of Bidding	Total Amount in Figures	Amount in Words
1. Ten (10) pcs of GOLD MEDALLION (Academic Awards) Specification: Brass coated 3" diameter 3mm in thickness LANYARD Velvet ribbon Color: Crimson Red Size: 20" length x 2" Width <i>Offer: Medallion</i>	Php 4,580.00	Four Thousand Five Hundred Eighty Pesos
2. Two Hundred Fifty (250) pcs of SILVER MEDALLION (Academic Awards) Specification: Brass coated 3" diameter 3mm in thickness. LANYARD Velvet ribbon Color: Crimson Red Size: 20" length x 2" Width <i>Offer: Medallion</i>	Php 114,500.00	One Hundred Fourteen Thousand Five Hundred Pesos
3. Eight Hundred Fifty (850) pcs of BRONZE MEDALLION (Academic Awards) Specification: Brass coated 3" diameter	Php 389,300.00	Three Hundred Eighty-Nine Thousand Three Hundred Pesos



<p>3mm in thickness.</p> <p>LANYARD Velvet ribbon Color: Crimson Red Size: 20" length x 2" Width</p> <p>Please see attached sample design</p> <p>Delivery: on or before April 30, 2026</p> <p>NOTE: BIDDER MUST SUBMIT THEIR SAMPLE MEDALLION</p> <p><i>Offer: Medallion</i> <i>Delivery Period: 30 Calendar Days</i> <i>Warranty: 6 months</i> <i>Price Validity: 120 Calendar Days</i> <i>Please see attached submitted sample</i></p>		
<p>TOTAL CONTRACT PRICE</p>	<p>Php 508,380.00</p>	<p>Five Hundred Eight Thousand Three Hundred Eighty Pesos Only</p>

Please affix your signature in the space provided below as an indication of your acceptance of the award.

Very truly yours,

MA. CARLA A. OCHOTORENA, RN., Ph.D.

President

Received by:

Carlo J. Enriquez
(Signature Over Printed Name)

Date: 02/06/26